

TO: James L. App, City Manager
FROM: Joseph M. Deakin, Public Works Director
SUBJECT: South River Road Bikepath
DATE: December 3, 2002

NEEDS: For the City Council to consider awarding a Design Services Contract to prepare Plans, Specifications & Estimates (PS&E) for the South River Road Bikepath.

- FACTS:**
1. In 1998, the City received a grant to prepare a feasibility study for a bike/pedestrian path from the Veterans Memorial Bridge to 13th Street Bridge.
 2. In February 2002, City Council adopted the Bikeway Master Plan, which shows the bike path construction as a third priority project.
 3. The City received a grant, effective this fiscal year, from San Luis Obispo Council of Government (SLOCOG) for \$135,000. The grant is provided to prepare PS&E for the bikepath.
 4. On June 4, 2002, the City Council directed staff to submit a revised project description to SLOCOG. The revised project extends the bikepath from the Riverbank Tract through Woodland Plaza I & II, ending north of Woodland Plaza II.
 5. The revised project was approved by SLOCOG.

**ANALYSIS
AND**

CONCLUSION: The City Council adopted a Master Plan of Bikeways in which a bikepath is envisioned from Riverbank Tract to the 13th Street Bridge. The City applied for and received a grant to design and construct a portion of this bikepath.

Design of the bikepath requires tools and equipment, along with staff, who can draft and provide horizontal and vertical calculations. The City does not have computer-aided drafting (CAD) equipment to prepare the drawings needed for the project, nor technicians practicing design development. Therefore, on September 10, 2002, staff issued a Request for Proposals (RFP) to several engineering design firms to prepare PS&E for the bikepath. Six firms responded. The Business & Professional Code requires municipal agencies to use a firm's technical knowledge and experience as substantial criteria to select a professional service provider. Referring to the City's current proposed project, the six RFP respondents demonstrated they are capable and have the experience to perform the bikepath design. Penfield & Smith provided the most favorable proposal based upon consideration of technical capability, approach and fee.

POLICY

REFERENCE: Bikeway Master Plan; Capital Improvement Program

FISCAL

IMPACT: Design fees in the amount of \$26,270 will be funded from the \$135,000 SLOCOG Grant. Expenses will be charged to approved Budget Account No. 120.910.5452.677.

- OPTIONS:**
- a. Adopt Resolution No. 02-xx directing staff to enter a Design Services Contract with Penfield & Smith in the amount of \$26,270 to prepare PS&E for the South River Road Bikepath.
 - b. Amend, modify or reject the above option.

Attachments (2)

- 1) Resolution
- 2) Scope of Work

RESOLUTION NO. 02-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
TO ENTER A DESIGN SERVICES CONTRACT WITH PENFIELD & SMITH
TO PREPARE PLANS, SPECIFICATIONS & ESTIMATES (PS&E)
FOR THE SOUTH RIVER ROAD BIKEPATH

WHEREAS, in 1998, the City received a grant to prepare a feasibility study for a bike/pedestrian path from the Veterans Memorial Bridge to 13th Street Bridge; and

WHEREAS, in February 2002, City Council adopted the Bikeway Master Plan, which shows this bikepath construction as a third priority project; and

WHEREAS, the City received a grant, effective this fiscal year, from San Luis Obispo Council of Government (SLOCOG) in the amount of \$135,00 to prepare PS&E to for the bikepath; and

WHEREAS, on June 4, 2002, the City Council directed staff to submit a revised project description to SLOCOG requesting extension of the bikepath from Riverbank Tract through Woodland Plaza I & II, and ending north of Woodland Plaza II; and

WHEREAS, SLOCOG approved the revised project.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Council of the City of Paso Robles does hereby award a Design Services Contract to Penfield & Smith for preparation of PS&E for the South River Road Bikepath.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 3rd day of December 2002 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Frank R. Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk